

المصطلح	التعريف
Project selection	involves viewing the project within the context of the entire project portfolio , and selecting those projects that contribute to balance in the portfolio
Project initiation	involves creating and assessing goals and expectations for a new system
Feasibility study	is concerned with insuring that technical, economic, and organizational benefits outweigh costs and risks
Systems Prototyping	Generally Leads To A Functional System
Throwaway Prototyping	Generally Leads To Understanding The User Requirements And Design Considerations More Quickly
Waterfall Development Methodologies	Stress Thorough Use Of The SDLC And Can Lead To Longer Project Completion Times
Parallel Methodology	Generally Break The Project Into Subprojects A Series Of Versions
Rapid Application	Generally Result In Shorter Time To Develop And Implement.
Iterative Methodology	Have Various Releases
Agile Development	A Group Of Programming-Centric Methodologies That Focus On Streamlining The SDLC.
Extreme Programming	Emphasizes Customer Satisfaction And Teamwork
Staffing Plan	describes the kinds of people working on the project
Project Charter	describes the project's objectives and rules
Functional Lead	manages a group of analysts
Technical Lead	oversees progress of programmers and technical staff members
motivate your team members	1-Recognition 2- Achievement 3-The work itself 4- Responsibility 5-Advancement 6- Chance to learn new skills
Handling Conflict	<ol style="list-style-type: none"> 1. Clearly define project plans 2. Recognize project importance to organization 3. Project charter listing norms and ground rules 4. Develop schedule commitments ahead of time 5. Forecast other priorities and their possible impact on the project
Standards	<p>created to ensure that team members are performing tasks in the same way and following the same procedures</p> <ul style="list-style-type: none"> • Examples : Formal rules for naming files <ul style="list-style-type: none"> • Forms indicating goals reached • Programming guidelines
CASE stands for	Computer aided software engineering
Documentation	Project binder - Table of contents- Continual updating
Time boxing	1-Fixed deadline 2- Reduced functionality, if necessary 3-Fewer "finishing touches"
Managing Risk	1-Risk assessment 2- Actions to reduce risk 3-Revised assessment
Classic Mistakes	1-Overly optimistic schedule 2- Failing to monitor and update schedule 3-Adding people to a late project